

How to use
mitBasic



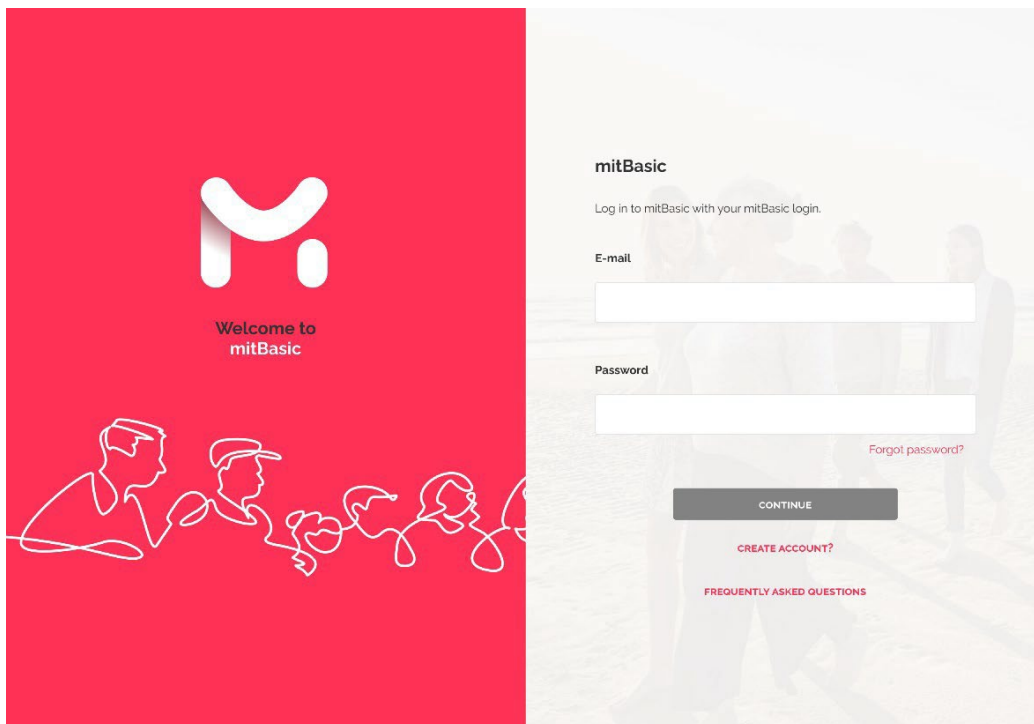
mitBasic login

What is mitBasic?

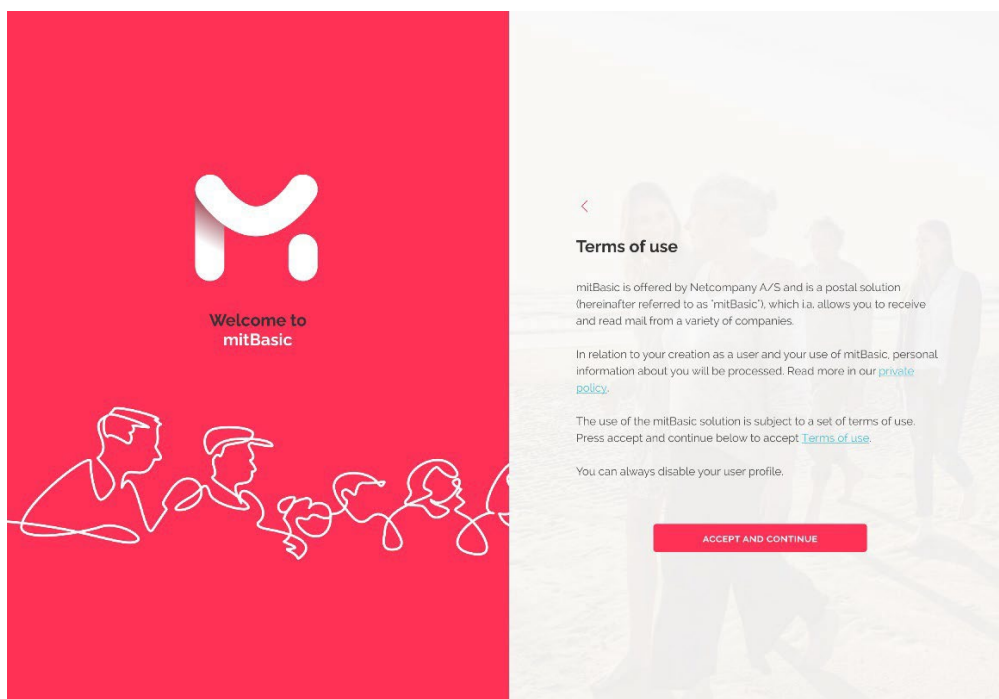
mitBasic is for employees who do not have NemID or MitID and who need access to paychecks. With mitBasic you can receive and see your paycheck.

How do I sign in with mitBasic?

1. To log in to mitBasic, you need to enter www.mit.dk/mitbasic. If this is the first time you log in to mitBasic, you must create your own mitBasic account. Therefore, press "Create Account".

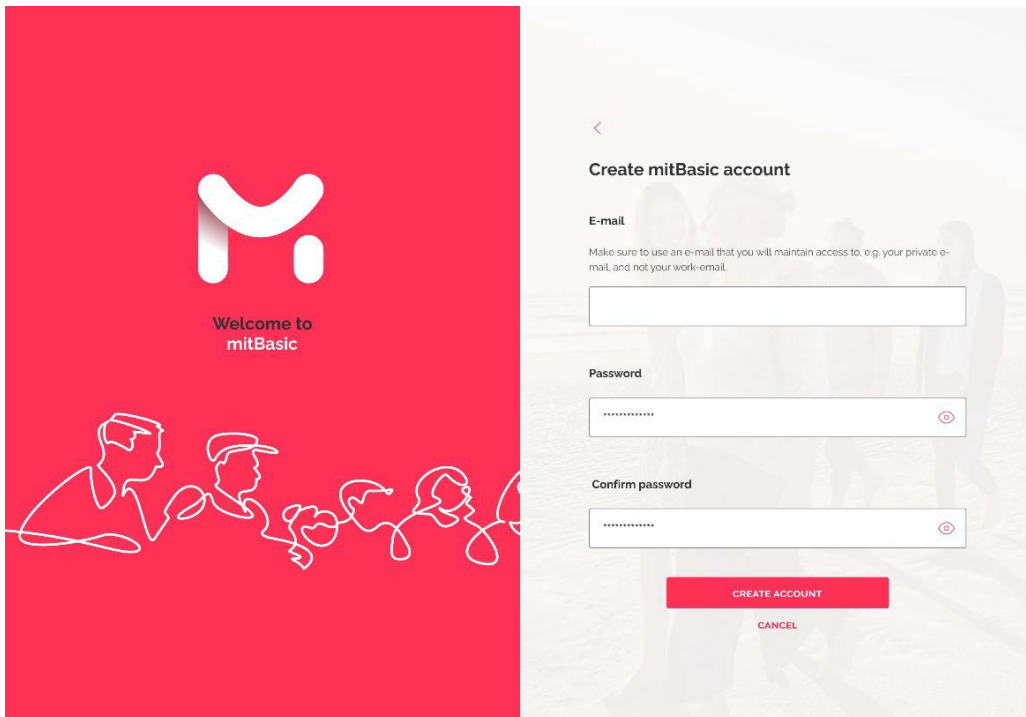


2. Now you will be asked to accept the Terms of Use.

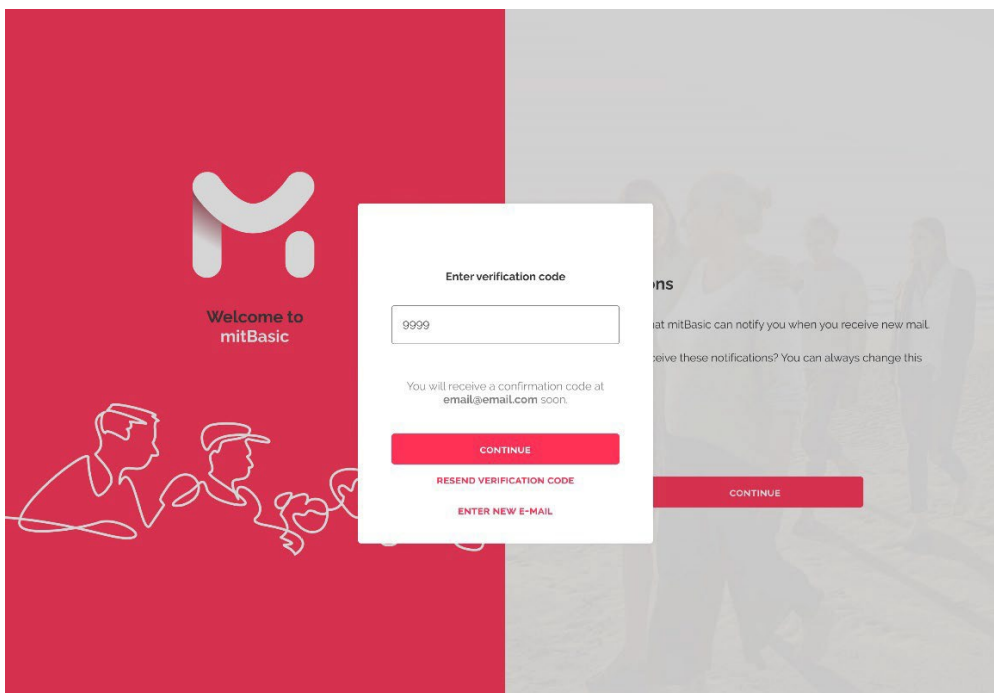


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- Then you will have to enter your e-mail and self-selected password. After you have confirmed your password, press "Create account". We recommend that you use a private e-mail address so that for example, a job change will not affect your mitBasic account.

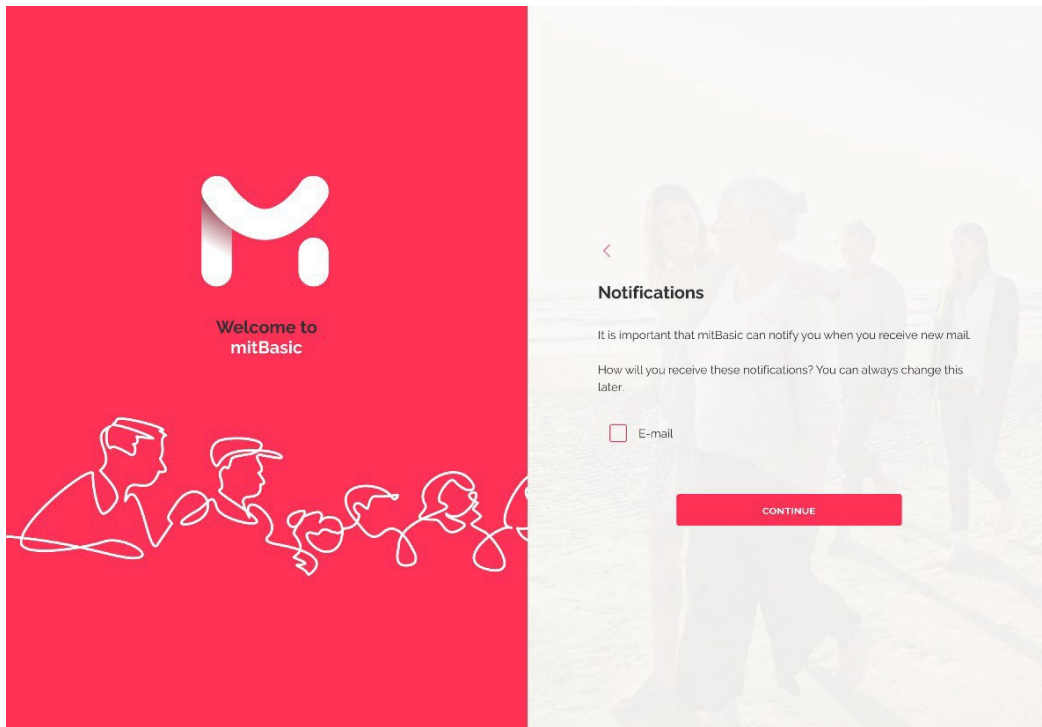


- You will receive a verification code on your e-mail. Enter the verification code and press "Continue".



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5. After the verification, you can choose if you want mitBasic to notify you of new paychecks.



6. Your mitBasic account has now been created and you can now receive your paycheck.

